

God's work. Our hands.



Emanuel Evangelical Lutheran Church

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Annual Report 2016

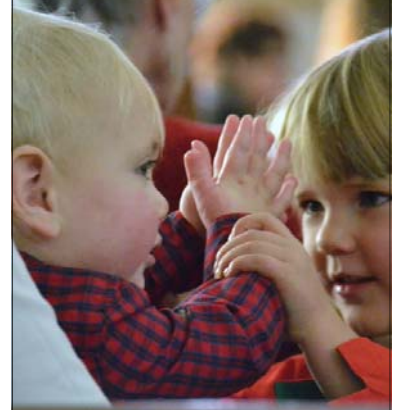
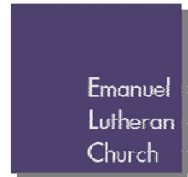




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Emanuel Evangelical Lutheran Church is a welcoming Christian community that cultivates Disciples:

- To study and live out the Word of God
- To celebrate the Gospel through worship with a variety of musical expressions
- To love and serve our neighbors, both locally and worldwide
- To learn at all stages of life what it means to be a follower of Christ
- To connect faith experiences across generations and stages of life
- To discern and utilize the spiritual gifts of each member
- To seek others to grow with us as a community

The Congregation Council

Terms Expiring January 2017

Ann Cook
Eric Haaga
Campfield Heinrich (1-year term)
Sylvia Hellstrom (1-yr term; served 1-yr.)
Jenifer Minicucci (1-yr. term; ser. 3-yr.)
Dan Purtell (1-year term; resigned 8/2016)

Terms Expiring January 2018

Joseph Berneski (2-year term)
James Blair
Marina Halmers (2-yr term; resigned 7/16)
Joseph Jauss (2-year term)

Terms Expiring January 2019

Donna Connolly
John Helmke
Steven Lazarus
Lisa Little

The Church Staff

Ministers	The People of Emanuel
Pastor	The Rev. Dr. G. Scott Cady
Associate in Ministry	Cynthia Hall, AIM
Director of Family Ministries	Christine Carlson
Director of Music	Brett Judson
Secretary	Anne Heinrich
Administrative Assistant	Nancy Whiton
Parish Nurse	Lynne Gustafson, RN
Property Supervisor	Kathy Hatch
Financial Secretary	Eric Carlson
Co-Treasurer	James Hamilton
Co-Treasurer	Rosemary Johnson
Worship Support Specialists	Rachel Hansen, Eric Heinrich, Berkley Little

Annual Report of the Pastor

What a year!

Members received by Baptism – 6

Members received by transfer or Affirmation of Baptism - 11

Members Confirmed – 3

Funerals – 12

Weddings – 4

Members in, or soon to enter, Candidacy Process – 2

2016 was a good year. Some of the highlights include: the Lift planning, the decisions by Eric and Dan to enter seminary, progress for CLCC, strong participation in Sunday School and Head to Heart Confirmation, planning with Concordia to do some joint projects around the 500th anniversary of the Reformation, good offerings and steady worship attendance.

Most of the committees and teams are carrying on with their specific tasks effectively and consistently. My thanks go out to all those who put so much time and effort into our volunteer ministries. The staff also works hard and well, but we would be unable to maintain a vital mission without our good volunteers.

This coming year, we look forward to a few important changes. Cindy's decision to move to half-time will lead us to re-think how some things get done. Adding hours to Anne's position, and adding some hours for more Youth Ministry will pick up some of those tasks. We'll be able to upgrade our publicity and Youth programming a bit, while also continuing those duties that Cindy will let go in June. We'll also try to develop two committees which are not functioning at all right now. One is Welcome, and one is Personnel, which used to be called Mutual Ministry. I'd love to hear from anyone who might feel drawn to either of these. Stewardship will host a Ministry Fair in the spring, to lift up all our varied ministries and seek new members for most committees and teams.

We continue to have discussions with St. Mary's, Faith in E. Hartford, and Concordia about possible joint worship for special occasions. One possibility we've talked about, but have yet to pull together, would be a blessing of the animals, maybe in the park and publicized as open to the public. Others focus on festivals in the Church year that may fall mid-week.

We'll continue to refine our ability to meet emergency needs as they become evident, and to look at ways we might be able to respond to large events, like storms or floods, for example, when the town might need more space for warming stations, or a place for FEMA staff to help those affected.

I'll continue to strengthen our relationships with our Muslim and Jewish neighbors, and the members of the business community through the Chamber of Commerce.

Finally, but very importantly, I want to express our most sincere gratitude for the way Emanuel has offered prayers and other kinds of support to Amy and me in the midst of her recovery. We sometimes speak offhandedly about the "church that love builds." Please never take for granted the value of this community of faith. You touch lives and hearts; you have surely touched ours. May God continue to move in and through you for the sake of the needs of the world.

Thank you for the opportunity to serve you. In Christ, Pr. Cady

Annual Report of the Minister of Programs

Cindy Hall

Emanuel is a wonderful place to build relationships! This past year, the people of Emanuel have engaged in the ministry of the church both within the church walls, in the local community and throughout the world! I am so grateful for each and every one of you who is a partner in this ministry and share Christ's light in the world. As we look forward to the year ahead, please be encouraged to join one of the many groups who share their story in this report. The relationships that you will develop among fellow Lutherans in this community will be life giving through the good and difficult times along the journey. Thank you for your partnership!

I give thanks for the following people and programs that happened in 2016!

- To every person who gave a gift of supplies to the Lutheran World Relief Health Kits, School Kits and grocery items for MACC last summer through the mission program.
- To Linda Jackson who has shared her gifts of leadership, organization, enthusiasm and care with the Seasonal Sharing program for over 17 years! We are very thankful for all your efforts especially in the midst of very big changes with MACC this year!
- To every person who has crafted a Prayer Shawl! This ministry has given shawls to over 1000 recipients!
- The Adult Leaders of the Hammonasset Youth Camp Out — Susan and Ken Hebert!. We are grateful for your willingness to make that weekend memorable for our youth at Calumet.
- The Head to Heart Confirmation Families who are committed on a weekly basis to bringing their middle school youth to the confirmation program so that they can grow in their faith, build friendships and begin to discover the gifts that they will have to offer the world as they mature into young adults. These families are also a great gift to our extended church community as they deliver Christmas cookies to all of the homebound members of the congregation! This year has been especially engaging, too, as we have visited a different faith community each month here in Manchester.
- Christine Carlson, Director of Family Ministries, in her development of many wonderful family fun activities that invited the entire church community into relationship with each other through fun family activities!
- To Amy Cady, Emanuel's Stephen Ministry Leader and all of the Stephen Ministers who care for several individuals within our community.
- To Ruth Lehrach and her team of altar guild volunteers who work behind the scenes each and every week to make our worship experience such a positive one.
- To Linda Wiley and her staff who host a exceptional preschool program for the community!
- To Tammy Kearney, Lynne Gustafson, Eric Carlson and Vyrjil Buus who continue to support and develop Creative Living Community of CT whose mission is to establish a farm community for adults with and without developmental disabilities to live, work and play.
- To each and every one of you who have served in some way at a Sunday morning worship service as an usher, greeter, lay minister, reader, communion assistant, musician, singer, youth or acolyte.
- To each and every one of you who have brought food for the food pantry, made a meal for a committee or group, donated to the ELCA World Hunger Appeal or purchased a "good gift."
- To each and every one of you who have served on the church council, a committee, a mission team, a task force or volunteered to support the mission and ministry of Emanuel Lutheran Church!
- To the Adult Leaders who will be asked to attend the 2018 National Youth Gathering and will joyfully accept the invitation!

Annual Report of the Director of Music

Brett Judson

It is my joy, as Director of Music, to serve alongside each and every one of you as we create Emanuel's musical and worship life. Thank you to everyone who offers time, talent, and energy in this effort. It is through your generosity that we are able to welcome our friends and neighbors to a worship environment that celebrates the Gospel with a variety of musical expressions.

Thank you to the Anthem Choir, New Day Singers, and Youth Choir, who allow us to showcase the musical talent of Emanuel's members. The choirs seek to build a community where they get to know one another outside of worship at events like the annual Epiphany potluck.

Whether you serve as an assisting minister, choir member, soloist, or an instrumentalist, thank you for your contribution! Thanks to: Marjorie Andersen, Rod Andersen, Pete Baron-Krieger, Charles Billmyer, Jim Blair, Kim Boerner-Mercier, Ann Cook, Ron Erickson, Beverly Fuss, Adela Garmendia, Diane Gawlinski, Edward Gawlinski, Justin Guerrero, Betsy Grupe, David Halmers, Joyce Halmers, Marina Halmers, Rachel Hansen, Ken Hebert, Susan Hebert, Rebekah Hebert, Grace Helmke, Rachel Helmke, John Helmke, Linda Helmke, Linda Jackson, Joe Jauss, Doug Johnson, Sirkka Johnson, Jeannine Johnson, Rosemary Johnson, Karen Kissman, Carol Kohl, Susan Plese, Kyle Polito, Jessica Polito, Kathy Purtell, Pam Rowett, Allison Savage, Andrew Secker, and Raymond Wilcox.

I would like to give a special thanks to Carol Kohl (Choir Music Librarian), Pastor Scott Cady, Cindy Hall, Christine Carlson, Nancy Whiton, Anne Heinrich, the entire staff, the Worship and Arts Committee, Kathy Hatch, Matthew Heinrich, the entire Property Committee, the Church Council, and the congregation, for all of the support they provide to the music ministry.

Some of the many highlights of 2016 include teaching the Lord's Prayer in both song and sign language to the Sunday School, choirs, and congregation. In Lent, the New Day Singers led Holden Evening Prayer services. Summer highlighted the many talented singers and instrumentalists of Emanuel. In December, the youth led a St. Lucia procession.

Generous donations to the **Special Music Fund** enabled Emanuel to support Emanuel's choirs with a tenor and soprano section leader. A disbursement from the **Music Endowment Fund** helped support a portion of the tenor section leader position for the choirs. The Worship & Arts budget funded a brass quartet for Easter.

The Anthem Choir prepares music that requires 4-parts, sung by sopranos, altos, tenors, and basses. The Anthem Choir currently does not have any volunteer tenors, which means we could not sing the music that we know and love without the support of a tenor and soprano section leader. I continue to look for music that can be done by smaller groups, but the great majority of our music library is 4-part music. This 4-part music is an indispensable part of our tradition, history at Emanuel, and of our musical worship as Lutherans.

Please join me in looking for ways to continue providing this kind of choral leadership at weekly worship services. One way you can help the choir fill this gap is to consider joining a choir in the coming year. Invite your musical friends in the community to come and learn about the choirs. You may also make a charitable contribution to the **Special Music Fund**, to support the choir and Emanuel's musical life. If you are interested in making a donation, please make checks out to "Emanuel Lutheran Church" with the memo "**Special Music Fund.**"

In June, I attended a weeklong conference of the Association of Anglican Musicians in Stamford, CT. They encouraged members of the Association of Lutheran Church Musicians to attend because 2017 marks the 500th year of the Reformation. I would like to mention two important highlights here: First, Lutherans and Episcopalians have a unique and incredibly rich heritage from which to draw for planning liturgical music. While churches often feel pressure to “keep up” with those around them, we have many wonderful traditions that still offer us a fresh and meaningful way to worship. Second, the calling of a church musician is just that: a calling. Throughout the conference, we were encouraged not just to think about this but also to *talk* about our role as a church musician as a calling. We can quickly forget this since we live in a culture that views music as entertainment and musicians as entertainers. This is sometimes carried over and applied to church music. However, in service of the word, church musicians are called to utilize music in a way that articulates the central theme of the gospel lesson. Musical style and personal preferences are secondary to the primary concern about how to elevate the gospel and point more clearly to Christ.

This summer, I went through 50 hours of Stephen Ministry Training and was commissioned on July 31, 2016. Stephen Ministry provides one-to-one care for individuals who are hurting and experiencing life's challenges. This training will be very helpful to me as a leader in the church since choir members are often in need of care and a listening ear.

I relish teaching hymns to the Sunday School youth during the second service sermon time. I teach them songs that we sing in church and that I hope they will remember for the rest of their lives.

Over the course of 2016, I have met with a group of lay preachers, who discussed and prepared sermons that they would deliver in Pastor Scott's absence. I was honored to preach at Emanuel in October, calling the congregation to be persistent, endure suffering, and pray always!

Soli Deo Gloria!

Respectfully submitted,

Brett A. Judson
Director of Music
Advent, 2016



Annual Report of the Director of Family Ministries
Christine Carlson

The Sunday school children participated in a stewardship project in February, learning about ELCA God's Global Barnyard. This concept was reinforced through crafts, role playing, and storytelling. The Sunday school Children were challenged to raise money to buy as many pigs as we could. With help from our congregation the children were able to raise \$930, enough to buy 31 pigs! The children worked very hard to raise money by educating the congregation with a temple talk, hosting a coffee hour, and challenging the congregation to join them in their ELCA mission.

Early Communion workshop took place in March this year. This unique, fun and informational experience was held for children and their families. During the workshop, we opened with a prayer, ate a light lunch, enjoyed a puppet show skit, participated in a walkthrough and explanation in the sanctuary, had a question and answer session, and closed with a prayer and a take home activity book for the children to reinforce what they had learned. Parents also received a handbook as a good resource for starting to talk to their children about Communion. We had 4 children attend the workshop this year. Some children received communion for the first time on Easter Sunday and some others when it was convenient for their families.

On Easter Sunday, we had an amazing group of children for our Easter egg hunt! Children gathered in the community room for a fun craft, followed by an Easter story. Then they were off to our Easter egg hunt in the sanctuary. This event had over 300 eggs filled with candy/toys and the 3 special golden eggs...find a golden egg and win a special prize! This year's winners of the special golden eggs were Ethan, Lucas, and Grace - who won a special chocolate cross!

Sunday school children continue to have their Sunday school lessons during the 2nd service. This format has continued to be successful for both the children and the parents as they worship as a family. As part of their Christian education, I feel it is important to familiarize the kids with all portions of the worship service. By having the kids attend portions of the service, they learn the opening liturgy, hear a variety of hymns, and feel more a part of the congregation while still allowing learning time that speaks to them at their levels. The children also continue to rejoin the service at the sharing of the peace which allows families to commune together. I believe that this format will continue to help children now, and in the future, participate and feel welcome in worship.

This past summer, families had expressed interest in having opportunities for their children to both participate in Family Fun Events as well as Community Service Events as our summer program this year. We hosted 2 family fun events over the summer, board game day and picnic with the Alpacas, and offered 3 opportunities for service projects for Lutheran World Relief at our church. With help from our congregation members, these were met with huge success!

In the fall, Sunday school children enjoyed our popular Halloween/Harvest Family Fun night, where we did several crafts and had a trick or treat hunt in the sanctuary. To round out the year, we had 19 children participate in the St. Lucia Pageant. We are very grateful to have had some amazing new costumes that were sewed by Cindy Hall, Thank you Cindy for all your hard work! We were also blessed by 8 children singing with Mr. Brett in the Children's choir for St. Lucia! Children at Emanuel have so many wonderful opportunities for faith, fun and fellowship!

Thank you to all my wonderful parents, Sunday school children, church staff and the congregation for their continued support.

Christine Carlson
Director of Family Ministries

Annual Report of the Parish Nurse
Lynne Gustafson RN, BS, FNASN

Activities for 2016 include:

- Submitted nine *Visitor* articles related to health and spirituality.
- Direct services and consultation were provided to eight parishioners.
- A Flu Clinic was held on October 9, 2016. Vaccine was given to twenty-four people by the Visiting Nurses Association.
- Healing service continues on the first Sunday of each month at both services. I am pleased that we have added three more members to our Healing Team. The members of the Healing Teams are Pastor David Halmers, Marianne Wilcox, Sylvia Hellstrom, Jennifer Davis, Lynne Gustafson, Ann Linda Bray, Doti Dienst, Kim Boerner-Mercier, Peter Baron-Krieger, Meg DePrato, Susan Plese Lisa Sattler, Carol Adams, Barbara Bahan and Vivian Severson.
- The series "Journeying Through Grief" were mailed to fourteen people who lost loved ones during this year. The book *Widow to Widow* is given to each widow about three weeks after the death of their spouse.
- Attend meetings of the Connecticut Parish Nurse Coordinators. Meetings are held at Griffin Hospital in Derby. Treasurer of the Parish Nurse Coordinator State of Connecticut.
- Partnered with the Manchester Family and Adult Services and the Social Worker at the Senior Center to help parishioners find needed resources.
- Provided equipment to three church members.
- Member of the Stephen Ministers Ministry.
- Member of the Eucharistic Ministers' program.
- Guest lecturer at Central Connecticut State University entitled: "What Is Parish Nursing?"
- Member of the Medical Team from the Unitarian Church who supports a Syrian Family and worked with the Gilead Hill Congregational Church in supporting a preschooler who is attending Chestnut Hill Preschool.

Several members have donated medical equipment such as wheelchairs, shower chairs, walkers, etc. If you are in need of any equipment, please contact me and if the equipment is available, you are more than welcome to it.

Goals for 2017:

- To increase the number of Healing Ministers for the second service.
- Continue the annual flu clinic.
- Continue the mailing of the Stephen Ministry Grief material and Widow to Widow books.
- Meet with individual members as needed.
- Advertise medical equipment available through the Visitor.

In conclusion I wish to thank all who have contributed to the Parish Nurse Fund. This fund supports individuals with needed resources. This year I was able to help five individuals with medical needs and two Syrian refugee families. I wish to thank the staff and members of Emanuel for their continued support and prayers.

Annual Report of the Congregation Council

Hi Friends,

This has been a wonderful year as a member of your council and I thank you for giving me this opportunity.

As your representatives, we've worked hard on your behalf to move our congregation forward while respecting and cherishing our history and legacy. We've not always agreed on the steps but we have, I believe, consistently tried to prayerfully consider all sides of the issues before acting.

Among the many actions we took in 2016 three stand out for me and I'd like to highlight them for you.

- We started a landmark conversation with our sister church, Concordia, exploring ways that we can work together next year to celebrate the 500th anniversary of the Reformation. It was an awesome experience to spend an evening with our colleagues across town exploring ways we can mark this special year in a history that we both share.
- Secondly, Pastor Cady and I sent a letter of support to our Muslim and Jewish neighbors in Manchester at a time when intolerance and the threat of violence flared across the country and right here at home. I'm so proud to be part of a congregation that does not hesitate to step in and publicly support those who are being threatened even in America today.
- Finally I'm delighted that as a council and as a congregation we are making the choice to invest in our accessibility and in our future by installing a lift. This construction will transform the experience for so many people and I'm thrilled and proud to be associated with a group for whom this discussion was about how and when rather than about if and why.

As we begin 2017 I'm excited about the leadership and direction of the Lutheran church, the ELCA, Emanuel Lutheran Church and of your church council, and I invite you to stay connected and get involved.

In His service and yours,

John Helmke

Emanuel's Seminarians

Crystal Hall will complete her dissertation entitled "From Cosmos to New Creation: The Justification of Earth with the Nations: An Ecological Rereading of Galatians 6:15" this Spring. She will graduate with her PhD from Union Theological Seminary, New York City.

Elizabeth Cady is pursuing a Master of Arts in Public Leadership from Philadelphia Seminary.

Dan Purtell is pursuing a Master of Divinity from Philadelphia Seminary.

Eric Heinrich is pursuing a Master of Divinity from Philadelphia Seminary.



HOW IS THE ELCA OBSERVING THE 500TH ANNIVERSARY OF THE REFOR- MATION?

The ELCA is one church body organized in three expressions — congregations, synods and the churchwide organization. Each expression has its particular functions but all three share a common mission of doing God's work in the world and proclaiming the good news of Jesus Christ. Congregations, members, synods and other institutions of the ELCA will be observing the 500th anniversary of the Lutheran Reformation by a variety of events and activities in the coming years. Many of the

local activities will reflect the magnitude of work being done on a national and international scale.

Some areas of engagement will surround acknowledging what Martin Luther did to spark the Reformation, revisiting the roots of our Lutheran beliefs and what those roots mean today for us and our engagement with others.

In all of these activities, the ELCA seeks to find in this historic milestone an occasion to give a confident and joyful witness of the life and freedom in Jesus Christ that is for all.

Nominating Committee

Chair: Joe Jauss

Members: Eric Heinrich, Carol Kohl, Joyce Halmers, Judy Anderson, Meg DePrato

The Nominating Committee has the responsibility to identify members of Emanuel to serve on the Church Council, Nominating Committee, Endowment Committee and Finance Committee. We met several times in 2016.

While Council previously had 15 members, including one Youth Member, our revised By-Laws state that we should have 9 to 12 members. Five members' terms expired in January, 2017, and there were two resignations due to relocations. One member and our Youth Member of Council agreed to continue to serve. We identified two additional members to serve on Council.

Nominating Committee now has four members. We would be happy to welcome any member who is interested in serving with us.

The Nominating Committee identified one member to serve on Endowment. Finance Committee welcomed four new members in 2016. We would like to identify two additional new members for Finance to begin serving in 2017 to allow for a transition period, as two current members will complete their terms this year.

We would like to say thank you to all those who have served Emanuel and those who have stepped forward to participate in these committees and on Church Council.

Respectfully submitted,

Joe Jauss

Nominating Committee Terms

Expiring in January 2018

Eric Heinrich

Joe Jauss

Carol Kohl

Expiring in January 2019

Judith Anderson

Meg DePrato

Joyce Halmers

Endowment Committee Terms

Expiring in January 2017

Lynne Gustafson (second 3-year term)

Expiring in January 2018

Ray Purtell

Sylvia Hellstrom

Expiring in January 2019

Jane Jauss

Judy Polito

Katrice Sponzo

The Parish Registry

Membership at end of 2015: 1,171

Members Gained in 2016:

Baptism (15 years or younger):	6
Adult Baptism	0
Affirmation of Faith:	7
Affirmation of Baptism:	0
Transfer from other denomination:	0
Transfer from other Lutheran:	0
Transfer from Evangelical Lutheran:	4

Total Members Gained in 2016: + 17

Members Removed in 2016

Death:	9
Inactivity:	0
Removal Requested:	0
Transfer:	8

Total Members Removed in 2016: - 17

Membership Total at End of 2016 = 1,171

Attendance Record

Total Sunday worship services:	80
Total weekday worship services:	28
Total Holy Communion services:	102
Average weekly worship attendance:	157

Pastoral Acts

Baptisms:	6
Adult Baptisms:	0
Confirmations:	3
Weddings:	4
Funerals of members:	4
Funerals of non-members:	8



We are excited to share with you the theme for the 2018 ELCA Youth Gathering, "This Changes Everything." Our primary scripture will be Ephesians 2:8 *"For by grace you have been saved through faith, and this is not your own doing; it is the gift of God."*

Grace is a foundational and distinctive piece of the Lutheran faith. This gift, undeserved and freely given, changes lives and perspectives as people realize they are enough because of what Christ has done and are called into the world to serve their neighbor and share the good news.

Our logo is a visual representation of our theme and the 2018 Gathering experience. It incorporates the coming together of a mosaic to reflect the diverse host city of Houston, as well as the idea that we are a church where *all* are imperfect and incomplete, yet we each belong in – and have an important place in – God's masterpiece. The cross at the center of the logo is the focus – it is God's grace, through Christ's life, death and resurrection, that changes everything for all people.

In her book "Woo: Awakening Teenagers' Desire to Follow in the Way of Jesus," Morgan Schmidt identifies the three central desires of teens.

All youth desire:

- Someone to become
- Somewhere to belong
- Something to do [that changes the world]

Throughout the 2015 Gathering and the evaluations and conversations that followed, we heard our young people echo these desires again and again. As young people desire and struggle to find someone to become, somewhere to belong and something to do, the Gathering seeks to be a ministry that helps define some of that or at least open up pathways of discovery. Ultimately, we want youth to understand the fierce love that God has for them, just as they are, and that by grace, through faith, they have been saved. When young people (or really any age person!) truly claim this reality, it indeed changes everything.

We look forward to diving deeply into this theme with you in the months to come!

Thank you Emanuel for your continuous support of this event for our high school youth!

Worship and Arts Committee

The Worship & Arts Committee is an advisory group to assist the Pastor and Director of Music plan and present faithful, vibrant, and engaging worship throughout the year. We meet about every other month to review and to look ahead.

Members of the Worship & Arts Committee are: Brett Judson (Director of Music), Joe Jauss, Kathy Purtell, Linda Jackson, Ruth Lehrach (Chair of Altar Guild), Ron Erickson, Adela Garmendia, Marge Andersen (secretary), Ann Cook and Pat Nelson. The number of members is not fixed, nor are there set terms. If others wish to join our committee, please contact me.

Since most of our Sunday routine works pretty well, we don't spend much time on details for those. We are most likely to focus on special services that we might offer, or joint services with other congregations. We have an ongoing conversation about schedules and the best use of musical resources as we try to assess the changing needs of the congregation.

Corporate worship is one of the most important activities of any congregation; many would say it is the most important. We're grateful for those who plan, lead, and participate in any way to help us provide a strong worship experience for our members and visitors alike. Even if you do not wish to be a member of the Worship & Arts Committee, any suggestions you have that might enhance our worship time together are welcome and appreciated.

Pr. Scott Cady

Lay Preachers Team

Emanuel has a Lay Preaching group. As of now, it consists of Eric Heinrich, Joe Jauss, Susan Plese, Kim Boerner-Mercier, and Brett Judson. Anyone interested in becoming a Lay Preacher should contact me for information.

We meet irregularly, as we approach the dates when members are scheduled to preach. We discuss the lessons they will use in their sermons ahead of time, and gather again, as we are able, to hear first drafts of sermons prepared. Most times, the Lay Preachers fill in when I am not able to be present, but sometimes they preach even if I am here to preside over communion.

The group provides two primary benefits. The preachers themselves always find the process of preparing a sermon to be a powerful and challenging exercise in scriptural and spiritual understanding. Secondly, the congregation gets to hear other voices address the central themes of our faith in ways that augment what I can do as the Pastor. I'm indebted to them for the effort they put into articulating the address of God to the Church in our time.

Pastor Scott Cady





Altar Guild

Ruth Lehrach, Lay Leader 860-633-0575 rlehrach9@aol.com

Carol Adams, Linda Anderson, Kim Boerner-Mercier, Linda Eckblom, Mel Hellstrom, Linda Hempstead, Roberta Irish, Lisa Little, Judy Polito, Gail Porter, Elsa Robinson, Barbara Soares, and the "indispensable" assistants: Nelson, Berk, Martin, Doug, Jack, Hemp, Carl, and Jessica.

The members of Altar Guild serve Emanuel as part of the Worship and Arts Committee. The Lord's Supper brings all of us together as believers in Him who died and rose again for our sake. To be a member of our church's ministry that makes this sacrament possible each week is an honor. Our role as caretakers, primarily "behind the scenes" is to prepare the chancel for corporate worship, communion, and to see that all is kept in good order. The sanctuary has been beautifully decorated for each Church season with appropriate paraments, candles, flowers and banners. We arranged the donated flowers for Easter, Pentecost, and Christmas, for example. The duties of the Altar Guild, like the work of so many involved in preparing for a service, may go unnoticed or taken for granted unless they are not done. "Thank you" to all of Emanuel's AG members past and present.

During 2017, one of our goals will be to add additional members to our team. Altar Guild is therefore looking to have YOU join us! It is not a very time consuming, extra night out, or lots of meetings commitment! In particular, we would appreciate one or two new AG members who attend Sunday's 8:45 AM service to reset the communion ware before the 10:30 AM service. What you do have is a chance to share in our ministry and fellowship and feel involved in a meaningful part of your church life. Training will be provided. If you are interested in joining us, please contact Pastor Cady or Ruth Lehrach.

Once again "Thank You" to the Emanuel staff, particularly Nancy Whiton, Anne Heinrich, and Kathy Hatch for their continued support. I personally appreciate Kim, Elsa, Nelson, Lisa and Berk who are now managing some of my AG tasks! It has been my pleasure to serve as lay leader, 17 years and counting.



Sunday Church School

“Whirl” from Augsburg Fortress is a faith formation program that hosts children ages Pre-K through Grade 5 each Sunday during the school year. Whirl lessons are lectionary based. Every Whirl lesson follows a four-part sequence: Welcome, Hear, Respond, and Launch (WHRL!). Each week, kids and leaders start their time together by identifying where they are in the church year and watching an animated video to set up the lesson. Next, they dive into the Whirl Story Bible or Whirl NRSV Bible together, respond to the scripture lesson with creative leaflet activities, and circle up to review the lesson and pray before being sent out. The students are dismissed to Sunday School from the second service and return at the passing of the peace to participate in communion with their families. On holiday weekends, a Children’s Sermon is offered by Pastor Cady.

Faith Stepping Stones

The intention of the Faith Stepping Stones program is to bless the child, gift the family, and call the parents to the promises of baptism. Emanuel hosts several of the Faith Stepping Stones including:

Bonded into the Body - Parents and sponsors are invited to learn about baptismal promises with the pastor as they prepare for their child’s baptism. It is an opportunity to learn about resources in place at Emanuel for families.

Splash! - Families that have been baptized at Emanuel receive a monthly, age appropriate newsletter to support the faith development of children up to 36 months of age. It’s a wonderful resource and comes with a CD each year.

Entry into Sunday Church School - On Rally Day in September, all three-year old children are invited to come and be blessed at the altar as they begin their Church School years. Families are gifted with a Bible for Preschoolers.

My Bible - Students in Grade 3 are invited to receive the Whirl Children’s Bible on Rally Day in September. The children are encouraged to bring this bible to the **Sunday Church School** program.

Contact: Christine Carlson ccarlson@emanuelmanchester.org or 860-643-1193 for more information.

Head to Heart Confirmation Grades 6, 7 & 8

Hosted on Wednesday evenings September through April, Head to Heart is a well-loved program for 6th, 7th and 8th grade students. Ninth grade students are also part of the program until their Affirmation of Baptism service on Reformation Sunday each fall. Worship at the conclusion of the Wednesday evening event continues to be an important component of the program. Through student led prayer, music and communion, the youth, guides and even some parents experience a mid-week worship.

Affirmation of Baptism is typically held in October to confirm our youth. The small group philosophy that "bonds kids into the body of Christ" with the help of caring guides and the hands-on experience of theater, art, and community service projects has nurtured these middle school students on their faith journey.

Contact: Cindy Hall 860-643-1193 or chall@emanuelmanchester.org

Communion for all God's People

Education on Holy Communion occurs in March or April each year. Emanuel's curriculum has three themes—Circle of Forgiveness; Come, Lord Jesus; and the Welcome Table. One theme is explored each year through hands-on learning experiences. Families receive several resources during these courses to use at home. Christine Carlson and the Pastor lead the workshop as well as engage in a dialogue with the families to answer any questions.

All baptized children are encouraged and invited to the table each Sunday and also to come each year to this education process.

Adult Education

Adult Education at Emanuel has a few distinct components. The primary one is our Thursday morning Prayer Group and Bible Study. This group meets from 10 am until 11:30 am each Thursday. We pray for the people on our prayer list, and then discuss in depth the Scripture texts that will be read in worship the following week. Presently, about eight people attend this on any given week.

We often offer special classes, either in-house, or in concert with another parish, such as Concordia. These might be offered in Advent, Lent, or over the summer. The topics might vary greatly, but this year is the 500th anniversary of the Reformation. Concordia and Emanuel are planning a series of studies around the themes and people of those events, and their meaning for today.

I also use both my Visitor articles and a monthly sheet called Pastor's Perspectives to address issues that are facing us in our lives. Both are available on our electronic Weekly Update, and in hard copy at the church at the beginning of each month.

Other groups, such as Ruth Circle, Parish Nurse, or Worship and Arts, might offer specific opportunities for learning for adults as they sense interest and need. I hope you are able to partake of some of our adult learning offerings, and let me know if you have topics you'd like to see covered.

Pastor Scott Cady

God's
work.
Our
hands.



Prayer Shawl Ministry

This wonderful ministry brings joy to those who knit or crochet shawls and to those who are the recipients of their products. We strive to have shawls available for anyone in need of God's comfort. There is always a need for more prayer shawls so if you could possibly contribute, it would be appreciated. Since the Prayer Shawl Ministry began at Emanuel in 2003, we have distributed **about 1000** prayer shawls not only to our members but to the wider community. Meetings of this group are held on the third Monday of every other month beginning with September and ending with May. We thank all who have contributed. All are welcome to join us. Doris Johnson (860-871-1498) and Norma Wirta (860-875-5163) are the coordinators.

Ministry to the Bereaved

When the loss of a loved one occurs in our Emanuel family, we try to be helpful by offering to prepare a reception in Luther Hall after the funeral service. This provides a place and time for the bereaved to gather and console and support one another. We would like to thank all those who volunteered to help us make these receptions run smoothly. Doris Johnson (860-871-1498) and Norma Wirta (860-875-5163) are the coordinators.

The Cards for Caring

Emanuel has seven caring individuals who send cards to 20 of our homebound members each month. The homebound members who receive these cards really appreciate this connection with their church. We would like to thank the members of the Cards for Caring group for taking the time to participate in this important ministry – Marge Andersen, Alice Carlson, Jane Jauss, Ruth Lehrach, Jennie Macione, Barbara Soares and Nancy Whiton.

Coordinator: Nancy Whiton – 860-643-1193; nwhiton@emanuelmanchester.org

Stephen Ministry Program

Stephen Ministry Report for Annual Meeting for 2016 - submitted by Scott Cady for Amy Cady, Stephen Leader

Stephen Ministry is a lay ministry of comfort and support offered to people struggling with loss, grief, loneliness, or other difficult experiences. Emanuel became a Stephen Ministry Congregation a few years ago to assist our members in times of emotional or spiritual hardship.

In the early part of 2016, Amy led a 50 hour training for three new Stephen Ministers: Barbara Bahan, Carol Adams, and Brett Judson. Barbara and Carol have been assigned Care Receivers.

Our original group had consisted of 6 Stephen Ministers: Sylvia Hellstrom, Marge Andersen, Doti Dienst, Jenn Davis, Melody Ryan, and Barbara Bowman. Three have either moved away or taken a break, leaving 3 as ongoing Caregivers. So we now have a total of 6 again.

The Stephen Ministers generally meet weekly for about an hour with their Care Receivers, but exercise much flexibility depending on specific circumstances.

The Stephen Ministers also meet monthly for Peer Supervision, usually led by Amy, but occasionally with another outside resource person. This is most often a Wednesday evening from 6:30-8pm.

In addition, Lynne Gustafson, David Halmers, Cindy Hall, Pr. Cady, and Amy make up the Stephen Leader team. They meet once per month to keep track of the overall program and plan for future needs. Lynne, in her capacity as Parish Nurse, uses Stephen Ministry grief booklets to comfort those among our members or friends who have experienced a recent loss.

All who are part of Stephen Ministry offer positive feedback on the experience, whether they are Leaders, Care Receivers or Caregivers. We are also considering creating a slightly different category of supportive ministry, which we'd call a Friendly Visitor. This type of visitor would require less training, and might meet the needs of members who are not dealing with such difficult issues as a fully trained Stephen Minister might encounter. We would love to hear from you if you'd like to consider becoming a Stephen Minister, Stephen Leader, or one of our new Friendly Visitors.



Visitor Volunteers

Our dedicated group of members gathers once each month to assemble, fold, label and stamp the VISITOR. We enjoy each other's company and share devotions once the work is finished. In addition to the VISITOR, we may do additional projects when the church office has need of assistance. With so many of our members receiving the VISITOR electronically, the time we spend has lessened. We now start at 9:30 AM each month, so there is no conflict with parking during nursery school drop-off.

We look forward to continuing this fellowship and work in 2017. New recruits are always welcome. It is not necessary to commit to each month in advance, just look for the date in the calendar or the bulletin. For more information, please contact Sylvia Hellstrom at 649-6306, or email, feboct3436@att.net

Ruth Circle

Ruth Lehrach, Co-Coordinator of Ruth Circle, 860-633-0575, rlehrach9@aol.com

Marianne Wilcox, Co-Coordinator of Ruth Circle, 860-646-0455, rowfamily@att.net

Ruth Circle had an interesting year in 2016 with monthly programs, planned by our Circle women but enjoyed by many in the congregation when some of the programs were open to all (men, women and children). As part of the Fellowship Commission, the Ruth Circle enables Emanuel's women to meet the first or second Tuesdays of at least eight months to share friendship, faith, and service. We invite new members to join, as was the case in 2016. Welcome Teri, Helen, Marilyn, Barbara B.!! We mourn the loss of long time Ruth Circle members, Irene Hughes and Clara Stowell.

Ruth Circle members choose outreach projects yearly which are made possible using the collection money from our monthly "pass the basket". This year the Ruth Circle Self-Funded Mission Team Fund created and hung the new Chrismons for the Emanuel Christmas tree. Our annual financial donation to MACC was given in December.



Highlights of 2016's programs were:

Our February 2nd Yankee Swap meeting was a lot of fun. On the evening of March 8, the Director of Glastonbury's Audubon Nature Center shared a program about the migration of birds, identification of several nests, and the importance of suet in a bird's diet. The April 12th meeting was highlighted by an interesting program, "Domestic Violence", presented by Dave Rivera, Director of Interval House of Hartford. At the May 3rd meeting, we planned our programs for the September 2016-May 2017 meetings, elected/re-elected officers and enjoyed a potluck dinner together.

September was "kicked off" with another potluck dinner....we love to get together over food and just enjoy each others' company and 'catch- up', especially after the summer months. Next it was October 4th when Rosemary Johnson shared personal experiences and slides of "Life in Columbia", where her son Kyle has been living and working as a senior analyst for the International Crisis Group of Columbia for many years. Manchester's local October Kitchen owner and chef, Paul Finney, came to Luther Hall and presented a Lite Supper on November 1st. Those attending learned more about eating healthy, delicious meals.

The Annual Ruth Circle Christmas Luncheon was held December 3rd at the Manchester Country Club. Our guest speaker, Beth Stafford, the director of MACC, joined us again this year. She gratefully accepted our monetary donation for diapers and our array of donated new layette and baby clothing which she distributes to clients of MACC throughout the year. Her service to the greater Manchester area is always educational and heartwarming to hear about.

Hope YOU join us in the coming months of 2017. You won't be disappointed! We have more programs planned.



Seasonal Sharing Annual Report 2016

The Seasonal Sharing program at MACC changed significantly this year impacting how Emanuel provided food and gifts for both Thanksgiving and Christmas in 2016. The program was taken over by another community agency and MACC's pantry became the location where their clients went to make their food and gift selections. Because the pantry has limited storage for perishable foods, churches decided to supply frozen turkeys with non-perishable food or canned goods only. Each family was given a \$30 gift card to a local supermarket to make their own purchases to supplant perishable foods they desired. For Christmas Emanuel members purchased gifts for 25 folks (5 gifts each for the 5 age categories) which were delivered to the MACC allowing their clients to make gift selections for their families. The changes significantly changed how Emanuel provided for MACC families during the holiday season.

On the other hand, our partnership with Head Start continued as usual for Thanksgiving, though we were reliant on new leadership on the Head Start side since Sallie as resigned her position there. Head Start provided us with food orders for 20 families. The food was purchased and packed on the Saturday before Thanksgiving, but this year, we requested that the families come to Emanuel to pick up their food. I do not feel that this was as successful as I would have liked since 3 families who had been told and reminded that food had to be picked up by a certain time on that Saturday did not pick up their food. Instead, the food was donated to the MACC pantry. During the 2017 season the committee will review any changes that may need to be made for Thanksgiving 2017.

I am still awed by the generosity of Emanuel's people both financially and the giving of their time to help with the pick-up and packing of the food, and the good folks who stood outside with Sallie and I on that chilly Saturday morning when the Head Start folks came by to pick up their food. Sallie and Cindy Hall's help was invaluable again this year. Even ShopRite donated a few turkeys to help out!! Thank you to all of you!

Thanksgiving 2016:

MACC: Originally, our intent was to provide for 10 families, our commitment in past years, but after a call from MACC expressing the need for more food, we doubled our order to provide 20 frozen turkeys along with canned goods. 10 gift cards of \$30 and 6 gift cards of \$50 were included in the order. The total cost was \$1550.80.

Head Start 2016: This year we purchased food for 20 families consisting of 43 adults and 53 children. We streamlined what was contained in the baskets to only provide Thanksgiving basics and removed coffee, tea, juices, eggs, cereal, cranberry or apple sauce from what was provided. The total cost of the food was \$314.95. The food was purchased with the use of 4 \$250 Thrivent gift cards.

Christmas 2016: At Christmas we kept to our original commitment and purchased 4 turkeys, canned goods, and 5 gift cards of \$30 for \$240.

Manchester Area Conference of Churches (MACC)

MACC Charities located at 466 Main St., hosts a Community Kitchen, a Food Pantry, and the Community Threads Thrift Shop. Each of these missions continues to need volunteer support. Their phone number is 860-647-8003.

Emanuel was one of the founding congregations of MACC, which has grown over the years to include over 34 faith communities. Their work is excellent, and consistently reflects Christian compassion. I strongly encourage anyone interested in local, hands-on service to consider offering time to MACC, as well as gifts of food, clothing and cash.

Pr. Cady

Men's Breakfast

On the Second Wednesday of each month, all men of Emanuel are welcome to come to breakfast at Friendly's on Buckland Rd., just west of Buckland Hills Mall. On any given month, between 8 and 12 men have been attending. There is no agenda; just a time for men to spend easy time together. The conversation might revolve around jobs, cars, sports, politics, church issues, or favorite jokes. We meet at 8:30am and are usually on our way by 9:30. This is a very pleasant way to begin the day, and helps build up the relationships that are so important to the overall ministry of Emanuel. We hope you can join us.

Pr. Scott Cady

Women's Breakfast

On the first Wednesday of every month, a small group of women meet at 8:30 AM at The Gathering, 471 Hartford Road, Manchester for fellowship and delicious breakfast food. This is a great opportunity to meet women of our congregation and get to know each other better. We welcome anyone who would like to join us.

Submitted by
Carol Kohl



Stewardship Committee

Members of the Stewardship Committee: Pastor Scott Cady; Susan Phillips Plese: Chairwoman; Nick Argentina: Secretary; Linda Anderson, Vicki Hoover, Kaitlin Anderson, Meg DePrato: Members

The role of the Stewardship Committee was updated and new members added in 2016 in order to strengthen the committee's impact and enlarge its role in the life of Emanuel. We worked primarily on the suggested vision of our Bishop, Jim Hazelwood, who spoke of three tasks: Ask, Thank, Tell. We ask for pledges, we thank them for their generosity, and tell by visual means, temple talks and small gatherings how we operate in practice.

The first gathering last year was well-attended. A number of individuals hosted a small group of members to a brunch, an afternoon or early evening event, including food and fellowship. Each group was limited to 10 people and congregants signed up to attend the most convenient gathering. Feedback was positive. Later in 2016 we organized a second gathering, but it was planned at too short a notice and too close to holidays. Few people signed up and the gatherings were cancelled. We plan to try again.

We focused on the annual pledging season first with a letter explaining the need to pledge, in order to support a healthy budget, and then a Temple Talk. After a few weeks we sent a humorous reminder with artwork done by Kaitlin Anderson to those who had not yet pledged. At this writing all but two expected pledges were received. (Pastor Cady subtly reminded a member of the committee by handing her a pledge card when she walked into a meeting.) We planned a brunch between services on Pledge Day, and were delighted by the turnout, that required us to set up several more tables than expected. Food was provided at cost by the chef at the MACC shelter, who also teaches culinary arts to students who need skills to obtain jobs.

We have attempted outreach to new college students particularly, to maintain contact with their home church. We've talked about holiday events for when they may be home; about letters and gift cards to be sent to remind them that Emanuel is still with them, but haven't completely carried out these efforts. We've also talked about involving small children in pledging – learning to set a little money aside to help their church.

We've had conversations that go well beyond pledging towards offerings, such as outreach to new members, and possibly public events in the park. These would highlight the various ways the church assists the community and build our bonds by serving on projects together. We are involved in discussions to offer a Ukrainian brunch and photo presentation later in the spring, the proceeds of which will go to the Special Music Fund.

We hope to host a Ministry Fair in the spring, to lift up all the volunteer opportunities at Emanuel, and to encourage more members to contribute time and skill to our common ministry.

We would welcome new members to our own committee. Please contact us if you'd like to join us.

Respectfully Submitted,

Susan Phillips Plese

We have received 122 pledge cards for 2017 in the total amount of \$298,159.

Designated Giving Committee

The objective of the Designated Giving Team is to disburse money from the Emanuel Memorial Fund and the Emanuel Benevolence Fund. Requests for funding come from church members and other sources. The team attempts to divide disbursements into three equal parts aimed at the following categories:

Church: Disbursements are used to improve conditions or assist members and staff at Emanuel.

Local: Disbursements are directed toward causes which impact conditions in our town, state or country.

Worldwide: Disbursements may be used to fund needs of global organizations.

Endowment Committee

The Endowment Committee is charged with overseeing the congregation's Endowment Fund which is invested with and managed by The ELCA Foundation. The fund has four primary areas of focus: music, extended ministries, Christian education, and structural preservation. Funds are managed in such a way that principal amounts grow as returns are reinvested while, at the same time, annual disbursements are made that benefit ongoing ministries. In March, the Committee recommended the following disbursements which were approved by the Church Council: \$2,500 to support Emanuel's music program; \$2,000 to replace furnishings in the library; from Extended Ministries \$750 in support of Stephen Ministries and \$750 to ELCA Good Gifts to feed a refuge family for approximately four months; and, \$600 from Christian education to support the National Youth Gathering and \$1,000 to support a program through which funds will be raised to support the National Youth Gathering. Committee members presented a couple of temple talks to increase awareness of the fund and its purpose and hosted a coffee hour.

Through September 30, 2016, YTD returns on invested funds were 7.43%. Year-end returns were not available at the time this report was written. The funds are, however, performing well and are being administered consistent with their original intent.

Committee members include: Ray Purtell, Chairman; Sylvia Hellstrom, Secretary; Lynne Gustafson, Judy Polito, Jane Jauss, Katrice Sponzo and Pastor Cady.

Expiring in January 2017
Lynne Gustafson (second 3-year term)

Expiring in January 2019
Jane Jauss
Judy Polito
Katrice Sponzo

Expiring in January 2018
Ray Purtell
Sylvia Hellstrom

Finance Committee

Members

Jim Hamilton (Co-Treasurer), Rosemary Johnson (Co-Treasurer), Stephen Quatrocelli (Chair, Secretary), Bruce Johnson, Leonard Johnson, Ronald Lehrach, Thomas Leo, Eric Carlson, Barbara Bahan, Barton Sattler, Stacy Himler, Ann Cook (Council Liaison)

Finance Committee Description : This committee assists the Congregation Council in its responsibilities for the financial matters of this congregation and shall consist of a minimum of six voting members of the congregation serving staggered three-year terms with respective tenures arranged so that one third of the terms expires annually. Members of the Finance Committee are eligible for two full consecutive terms of three years. This committee shall:

- a. Prepare a draft budget for the succeeding year and shall submit such draft budget to the Congregation Council for its action and later presentation to the congregation meeting.
- b. Exercise oversight of all of the financial affairs of the congregation including the current year budget, off-budget accounts, insurance program and the computer network to make sure that they are being conducted efficiently and report monthly to the Congregation Council.
- c. Recommend to the Congregation Council distribution of the congregation's special funds (e.g., legacy gifts), insurance coverage and maintenance and upgrades to computer network.
- d. Recommend investment allocation of the congregation's funds to the Congregation Council.

A Finance Mission Team member provides monthly reports to the Congregational Council. When significant expenditures arise, the Finance Mission Team solicits assistance from congregation members who have expertise in evaluating proposals.

Perspectives on 2016 Congregation Budget

INCOME:

1. Member contributions, the sum of pledges, unpledged and use of special/loose exceeded budget by almost \$8,000. Of particular note, the actual pledge income was 101% of the amount pledged, much better than the 95% - 98% in most years.
2. Income from external sources was about \$5,000 over budget, \$4,500 of this was attributable to an anonymous gift from a charitable gift foundation.
3. Due to the anticipated deficit, the 2016 budget provided for the use of \$2,000 from Thrivent Choice. This transfer was not made in light of actual results.
4. It is worth observing that for the first time in many years, income exceeded that for the prior year. For many years, we have seen a decline from one year to the next.

EXPENSES:

1. Total expenses were \$20,000 less than budget.
2. \$16,000 of this savings was in property maintenance and utilities. A warm winter, low fuel costs and the absence of any major repair account for a substantial savings. We cannot project such savings into 2017.
3. \$1,400 of the savings was in the technology account. As is the case for our property maintenance expenses, volunteers provide much of the time and expertise to minimize our costs.
4. Most of the remaining savings was in the compensation line where staff education and total salary expenses were lower than expected.

NET INCOME:

The combination of higher income and lower expenses produced a \$16,436 surplus, an extraordinary result.

2016 Benevolence:

Emanuel's 2016 benevolence includes \$43,843 to the New England Synod and \$6,000 to MACC.

In 2016, the Finance Committee welcomed four new members: Eric Carlson, Barton Sattler, Barbara Bahan, and Stacy Himler.

In accordance with the term limits of the by-laws, three of the Committee's members will be retiring at the end of 2016 – Leonard Johnson, Bruce Johnson and Ron Lehrach. The Finance Committee would like to thank them for their outstanding contributions and many years of dedicated service to Emanuel.

We acknowledge and thank our Treasurers, Jim Hamilton and Rosemary Johnson, and our Administrative Assistant, Nancy Whiton, for their service to Emanuel. We acknowledge and thank the Emanuel Housing Corporation for its continued support of Emanuel's extended ministry.

Stephen Quatrocelli
Finance Committee Chair

Comparison of 2016 Budget and 2017 Budget Alternatives

	Congregation Approved	Treasurer's Report	Council Proposed
	2016 Budget	2016 Actual	2017 Budget
Income			
Pledges/Envelopes	\$293,388	\$302,363	\$292,196
Unpledged/Anticipated Giving	\$45,569	\$48,365	\$53,822
Special/Loose	\$18,750	\$14,626	\$17,000
Use of Church/Misc	\$21,370	\$26,797	\$21,500
Sprint	\$26,952	\$26,954	\$26,952
Housing Board	\$27,000	\$27,000	\$27,000
Thrivent Choice	\$2,000		
Total Income	\$435,029	\$446,105	\$438,470
Expenses			
Benevolences			
New England Synod	\$42,925	\$43,843	\$43,562
MACC	\$6,000	\$6,000	\$6,000
Subtotal	\$48,925	\$49,843	\$49,562
Compensation			
Car/Cellphone Allowance	\$2,220	\$1,968	\$2,220
Education	\$2,000	\$703	\$2,000
FICA/Medicare	\$22,719	\$22,503	\$22,519
Housing	\$38,000	\$38,000	\$38,000
Benefits	\$37,247	\$37,196	\$32,480
Salaries	\$194,572	\$193,004	\$180,920
Choir Section Leaders	\$0		\$12,000
Workmen's Compensation	\$3,350	\$3,970	\$3,580
Subtotal	\$300,108	\$297,344	\$293,720
Commissions	\$15,000	\$15,861	\$15,000
Buildings			
Maintenance	\$26,000	\$18,048	\$26,000
Utilities	\$24,500	\$16,236	\$21,000
Insurance	\$16,850	\$15,913	\$17,524
Subtotal	\$67,350	\$50,198	\$64,524
Office			
Postage & Operations	\$17,000	\$16,357	\$17,000
Technology	\$1,500	\$66	\$1,500
Subtotal	\$18,500	\$16,423	\$18,500
Total Expenses	\$449,883	\$429,669	\$441,306
Emanuel Reserve	(\$14,854)	\$16,436	(\$2,836)

STATEMENT OF FUNDS AND GROUPS
FY 2016

	Balance 1-Jan-16	Receipts (Gains)	Transfers	Disbursements (Losses)	Balance 31-Dec-16
MEMORIAL FUNDS					
Augusta Bengtson Scholarship Fund	9,322	0		2,600	6,722
Emanuel Memorial Fund	2,148	2,620			4,768
Structural Preservation Fund	57,245	725			57,970
SPECIAL FUNDS					
Calumet Campership Funds	3,983	242		1,300	2,925
Current Benevolence	657	134			791
Emanuel Reserve	81,021	24,550	-1,364		104,207
Endowments					
Christian Education	41,969	4,772	-1,600	2,029	43,112
Extended Ministries	39,100	3,340	-1,500	574	40,367
Music Fund	73,823	4,980	-2,500	1,475	74,828
Structural Preservation	55,059	2,980	-2,000		56,039
Kevin Schulz Technology Fund	8,052	110			8,162
Lay Education	5,065	0		0	5,065
Music Fund - Organ Maintenance & Repair	11,773	0		0	11,773
Parish Nurse	3,147	3,230	50	3,048	3,379
Pastoral Housing	150,000	0		0	150,000
Bill White Calumet Campership Fund	14,322	37			14,359
Samaritan Fund	1,470	5,193	3,150	6,643	3,170
Special Music Fund	7,159	5,995	2,500	11,239	4,415
Special Property	46,424	0		0	46,424
St Lucia	2,000			515	1,485
Thrivent Choice	6,256	3,469	-4,000		5,725
GROUPS					
Friend of Music	8,130	16,831	-649	16,435	7,877
Prayer Shawl Ministry	232	205	-200	60	177
Youth- National Gathering 2018	3,799	2,431			6,231
Ruth Circle	285	470		143	612

Benevolence Report 2016

New England Synod (12%)	\$43,843.00	
MACC	\$6,000.00	
Total		\$49,843.00
Contributions, Events, Special Funds		
Community Caring (Ruth Circle, Parish Nurse)	\$3,190.56	
ELCA Disaster Relief	\$3,500.00	
Holiday Baskets	\$1,898.00	
MACC		
Donations	\$1,778.00	
MACC Souper Bowl	\$548.26	
Samaritan Fund Disbursements	\$6,343.65	
World Hunger	\$3,186.20	
Total Contributions, Events, Special Funds		\$20,444.67
Scholarships/Camperships Awarded		
Augusta Bengtson Scholarshop	\$0.00	
Camp Calument Camperships	\$1,300.00	
Total Scholarship/Camperships		\$1,300.00
Non-Monetary Benevolence		
MACC (Food & personal items, MACC pantry)	\$2,000.00	
Non-Monetary Benovelence		\$2,000
Total Benevolence		\$65,281.00

Property Committee

Chairman: Matt Heinrich

Members: Matt Heinrich, Mel Hellstrom, Sylvia Hellstrom, Berk Little, Paul Maulucci, Nelson Robinson,
Dean Soares, Ray Wilcox and Kathy Hatch

During 2016, the members of the Property Committee continued the various activities required to preserve and enhance the buildings and grounds. These efforts were supported by our conscientious Property Supervisor, Kathy Hatch. Generally the tasks were performed by members of the Committee and occasionally by contractors. In addition, in some cases the Committee was assisted by other members of the congregation. Their assistance is recognized and appreciated.

In addition to pursuing projects that had been anticipated and planned for 2016, the Committee also addressed many tasks that were identified during the year: A partial list of activities is provided below:

- Installed gutter guards on the parish wing
- Painted the cabinets in the kitchen
- Replaced some of the tables in Luther Hall
- Repaired lights and replaced lamps in the parking lots
- Repaired the booster heater for the dishwasher
- Developed plans and selected a contractor for the installation of a vertical platform lift and supported efforts by the Council to raise the necessary funds
- Replaced the furniture in the Library
- Repaired the retaining wall along Chestnut Street.
- Painted the railings at the entrances
- Removed graffiti that had been painted on the rear of the Church
- Replaced and secured some of the slate shingles on the roof of the sanctuary
- Added mulch to the gardens
- Presented a policy for the limited consumption of alcoholic beverages and upon approval by the Council revised the Building Use Policies and Guidelines to implement the policy change.
- Replaced the doorbell at the entrance near the office
- Repaired a water leak in the ceiling above the kitchen
- Replaced a seal under a toilet in a bathroom of the Parish House

During 2017 the Property Committee will continue to address various projects that will be required to maintain and improve our facilities. Projects planned include:

- Install a vertical platform lift
- Repair or replace the exterior door at the entrance near the office
- Replace some of the flashing on the roof over the sanctuary

By ongoing efforts to carefully manage expenditures, by addressing problems before they became serious as well as reduced expenses for snow removal, the expenditures for maintenance were well below the amount budgeted.

During 2016, the usual inspections were performed by various governmental agencies including the Health Department and Fire Marshall of the Town of Manchester. Only minor issues were identified and these were addressed at minimal cost.

Respectfully submitted,

Matt Heinrich

Tel: (860) 643-2668

PROPERTY COMMITTEE
MAJOR MAINTENANCE ITEMS AND CAPITAL IMPROVEMENTS
FIVE YEAR PROJECTED EXPENDITURES (ESTIMATED)
January 9, 2017

MAINTENANCE

<u>Task by Priority</u>	<u>Total Estimated Cost (\$)</u>
1. Sanctuary Roof Repair	8,000
2. Exterior Door, Office Entrance	2,500
3. Parish Wing Roof	20,000
4. Parish House Chimney Repair	4,500
5. Tile or Carpet Youth Room	2,000

CAPITAL IMPROVEMENTS

<u>Task by Priority</u>	<u>Total Estimated Cost (\$)</u>
A. Vertical Platform Lift	125,000
B. Snowbrakes/Snowguards – Sanctuary Roof	50,000
C. Air Condition Chapel/Community Room	10,000
D. Air Condition Parish Wing Classrooms, Offices, Library, Nursery	20,000
E. Sidewalks	20,000

Prepared by Property Committee
Matt Heinrich, Chairman

Friends of Music at Emanuel

The concert season 2016-2017 is the sixth season of the Friends of Music at Emanuel (FME). Since 2011, FME has been successful in bringing the finest quality chamber music to Emanuel Lutheran Church, the Manchester community and the greater Hartford area. Each year, FME sponsors six—sometimes seven—free concerts, which have been widely publicized in the media. Attendance continues to grow each year.

To offer these concerts free to the public, FME's board sends an annual solicitation letter to music lovers at Emanuel and in the community. The board is very grateful to all of those who respond with their generous donations. To supplement those dollars, FME submits applications for grant money. The 2015-2016 season was supported in part by the Greater Hartford Arts Council and the Marjorie Jolidon Fund. The 2016-2017 season is supported in part by the Foulds Foundation. All dollars received support the series in paying performers' fees, administrative costs, publicity, and the maintenance and tuning of Emanuel's instruments prior to each concert they are to be played. Members of the board receive no compensation. The concert series is totally independent from Emanuel's operating budget.

Because the concert season overlaps from one year to the next (October to May), in 2016 FME presented four concerts in the second half of the 2015-2016 season and three programs in the current concert season. The following is a listing of those concerts: January 23 - Pandora Duo, guitar and flute; February 21 – New England Chamber Choir – *High Notes and High Tea*; April 9 – Brunilda Myftaraj, violinist, with piano accompanist, Laura Garritson; May 7 – Woosug Kang, artistic director emeritus of FME and Emanuel's former director of music/organist, returned to celebrate FME's fifth anniversary and perform the American premiere of an Organ Concerto by New Zealand composer John Wells with the Connecticut Virtuosi Orchestra; October 8 – Hermitage Piano Trio with Russian players – cellist Sergey Antonov, pianist Ilya Kazantsev and violinist Misha Keylin; November 12 – Corbin Beisner, pianist, studied at Hartt and most recently at Liszt Academy of Music in Budapest; December 10 – CitySingers of Hartford performed a beautiful program of Christmas music. After each concert, the board hosted a reception in Luther Hall, where concertgoers had the opportunity to meet the evening's performers and fellow friends of music.

It was with regret that the board accepted the resignation of Rod Johnson in July. Rod served on the board for three years. In October, Robert Galloway, a retired music professor from Houghton College, was welcomed to the board.

FME would like to thank Pastor Cady, Nancy Whiton, Anne Heinrich and Jim Hamilton for all they do to help FME, and all of our contributors for their past and ongoing support.

Please visit www.FriendsOfMusicAtEmanuel.org and www.facebook.com/FriendsOfMusicAtEmanuel for updates and concert schedule. The roster of artists for our next season will be announced soon.

Respectfully submitted by the Board of Directors,
Marjorie Andersen (Secretary), Rod Andersen, Ann Cook (Treasurer), Nick DuBaldo (Vice President), Ronald Erickson, Terry Flowers (President), Robert Galloway and Susan Lionberger

Artistic Director: Matthew Burry

Artistic Director Emeritus: Woosug Kang

EMANUEL HOUSING CORPORATION

EHC continues its mission to provide "rental housing to elderly members of Emanuel and/or other elderly or needy people of Manchester, Connecticut, and surrounding communities."

The EHC maintains two properties each with four rental apartments located close to the church. One or two apartments normally are available during the course of a year. (Individuals desiring to be on a Waiting List for an apartment should make this known by writing to the Emanuel Housing Corporation, 60 Church Street, Manchester, CT 06040.)

The planned demolition of the front part of 34-36 Church Street was finally finished this year after a number of unexpected, expensive obstacles were overcome. The two garage units were retained, along with a room at the far left which may be updated to provide an additional rental unit. Other repairs were necessary to a number of units, including a rear step replacement to meet code, and a replacement refrigerator and cook stove were purchased. Again, repairs somewhat exceeded the yearly budget. Manchester has increased the assessed valuation of the houses by 6%, which will probably result in increased taxes this next year.

The budget for 2017 is still in preparation; however, EHC will try to keep the same rents and maintain our commitment to the congregation of contributing \$27,000 during the course of the year.

Kathy Hatch continues to serve as EHC Property Manager, and James Willhoft, CPA, continues to provide bookkeeping and tax preparation services.

The EHC Annual Meeting was conducted by the Emanuel Lutheran Church Council on April 19, 2016. At that meeting Gail Porter was re-elected to the board for a second three-year term and Berkley Little was elected to his first three-year term.

Current members and officers of the EHC Board of Directors are:

Rodney Andersen - President - term expires April 2018
Gail Porter - Treasurer - term expires April 2019
Paul Berg - Secretary - term expires April 2017
Eric Haaga - term expires April 2017
Bruce Johnson - term expires April 2018
Berkley Little - term expires April 2019

The Board of Directors may have up to seven (7) members. Evening meetings on the fourth Tuesday of each month are held at Emanuel. Individuals interested in serving on the Board are encouraged to contact any member of the EHC Board for further information.

All units are in good living condition. However, the buildings are approximately 100 years old and need continual maintenance to meet current housing codes. The buildings' fire safety requirements continue to be met following the annual November inspections by the Town Fire Marshal.

Respectfully Submitted,

Rodney Andersen, President
Board of Directors

Creative Living Community of Connecticut, Inc. (CLCC)

Vision: CLCC envisions adults in Connecticut with and without developmental disabilities as valued and contributing members of our society, exemplified in a model community to be created in eastern Connecticut where all members experience a sense of belonging, share resources, and enjoy a happy life.

Mission: CLCC seeks to create a shared, inclusive living experience for individuals with and without developmental disabilities in a farmstead village, by focusing upon the gifts of all in mutually rewarding relationships.

History: CLCC was established as an Emanuel mission team by its Council in March 2007, which provided the IRS 501(c)(3) status required to apply for grant funding. In July 2007, CLCC was awarded a \$25,000 grant by the Evangelical Lutheran Church in America (ELCA) Deaconess Community for project start-up activities. In September 2008, CLCC became a CT not-for-profit corporation. In November 2008, CLCC was awarded a \$70,000 grant over three years from Church in Society, Lutheran Services for the Elderly Endowment, of the ELCA Foundation to develop and implement the proposed Greenhouse Entrepreneurial Program. In February 2009, the nonprofit 501 (c)(3) status was obtained from the Internal Revenue Service. The financial functions provided by Emanuel's Treasurer were successfully transitioned in March 2009 to the CLCC Treasurer and CLCC became an independent entity. Early in 2012 a lease agreement was finalized with the Tolland County Agricultural Center, Inc., (TAC) Board of Trustees to place the greenhouse program on its property in Vernon. The greenhouse was ordered in March and constructed in April and May with the help of many volunteers. Growing of micro greens began in June of 2012. Propane heat and the inside water farm hydrant were installed in November of 2012. In 2014 CLCC hired three part-time employees, a Greenhouse Coordinator, a Greenhouse Program Manager, and an Executive Director.

Key accomplishments during a productive year include the following:

- Formed a Land Acquisition Committee, secured an option to purchase a 78-acre farm in Chaplin, and began due diligence.
- Began working with Housing Enterprises, Inc., to submit an IDASH (Intellectual Disability Autism Spectrum Housing) application for grant money from the Department of Housing.
- Continued to develop the greenhouse program hosting about 23 people that have IDD (Intellectual and Development Disabilities), their support persons, and over 90 other volunteers.
- Provided micro greens to many restaurants including 21 Oak, At the Barn, Avert, Bricco's, Cafemantic, Carbone's, Cavey's, Down to Earth, Firebox, Francesca's, Max Amore, Max Fish, Max Oyster Bar, Pond House at Elizabeth Park, Rooster Co, Take Five Cookery, Trattoria Da Lepri, and Vito's by the Park.
- Also provided micro greens to Highland Park Market, Nature's Grocer, and Willimantic Co-Op.
- Began working with seven students and adult staff from CREC: John J. Allison, Jr., Polaris Center from East Hartford in September.
- Hired Sallie D'Atillio as the Program Coordinator in July, and retained Alexis Vatteroni as the Greenhouse Coordinator and Alex Koenigsberg as the Executive Director.
- Participated in the Coventry and South Windsor Farmers Markets.
- Conducted greenhouse open houses in March, April (Sheep and Wool Festival), May, and August (Tolland County 4-H Fair).
- Hosted the ELCA New England Synod Greater Hartford Conference Day of Service at the greenhouse in October.

- Conducted an interview with the Hartford Courant at the Greenhouse in June.
- Conducted an interview with the Community Voice Channel in October.
- Renewed membership and participation in the CT Association of Nonprofits (Alliance), the Manchester Community Services Council (MCSC), CT Northeast Organic Farmers Association (NOFA), and the Tolland County Chamber of Commerce (TCCC).
- Continued to develop relationships with several organizations including many that support individuals with developmental disabilities, such as MARC, Inc., of Manchester, MARCH, Inc., of Manchester, Community Child Guidance Clinic of Manchester, Bristol ARC, Autism Speaks, Tolland County Agricultural Center, Center Congregational Church in Manchester, Calvary Presbyterian Church in Enfield, Vernon Rotary Club, East of the River Chambers of Commerce Association, CT Land Conservation Council, UCONN Extension program, and Innovative Autism Network.
- Attended events at the Capitol such as Family Action Day, CT Nonprofits week, and People Matter Coalition.
- Participated in networking events such as the TCCC Business Showcase at Maneely's, the Autism Speaks Walk at Rentschler Field, CT Business Expo in Hartford, Volunteer Opportunities Fair at Sr. Center in Manchester, and ASRC (Autism Spectrum Resource Center) Fair.
- Continued participating in the Greater Hartford Leaders on Board Express Match program.
- Distributed a Spring Newsletter and sent several news email blasts.
- Held the third annual Farm to Table dinner in July at Arrigoni Winery in Portland, CT.
- Received revenue from many individuals, corporate and foundation donations, greenhouse product sales, the Farm to Table dinner, Thrivent Financial Action Teams, Travelers Birdies for Charity program, The Well fundraiser in Cromwell, Paint Nite fundraiser at Carmine's in East Hartford, Fall Centerpiece workshop, and other miscellaneous sources.
- Distributed the seventh Annual Giving letter in November.
- Began the ground work for a capital campaign.
- Expanded membership in committees, including Advancement, Finance, Governance, Greenhouse Safety, Program, and Land Acquisition.
- Re-established the Parent Advisory group to discuss various needs of our developing farm community.
- Continued board development activities at monthly board meetings and held a retreat in January.

CLCC's primary objectives for 2017 are to continue and expand the greenhouse entrepreneurial program, purchase property for the farm community, and work with Housing Enterprises, Inc., to obtain funding for the initial housing for the farm community. The board and team appreciate the nurturing support of the Emanuel community. Your support is very important to the successful achievement of CLCC's vision and mission.

Respectfully submitted,

Tamara D. Kearney, President and Board Chair

Chestnut Hill Preschool

Chestnut Hill Preschool (CHP) began on September 16, 1974, as part of the weekday social ministry at Emanuel Lutheran Church. CHP is a state licensed preschool that serves 3-5 year old children. Our goal is to help children become enthusiastic learners. CHP provides the essential components of a positive beginning school experience: a child-oriented environment; a developmentally appropriate curriculum; a professional teaching staff; and family involvement. The school is open to all children regardless of race, nationality, or religion. The CHP staff has more than 90 years of combined teaching experience. It is our privilege to help children begin their educational journey based on the love and joy of learning. Our community involvement includes Manchester School Readiness Council, Manchester Early Childhood Fair, Valentine Food Drive for MACC and the Relay for Life. The CHP Relay for Life team has raised \$49,834 for the American Cancer Society since 2003. Special thanks to Lynne Gustafson, RN, Consultant, the Property Committee and the people of Emanuel Lutheran Church for their support of early education!

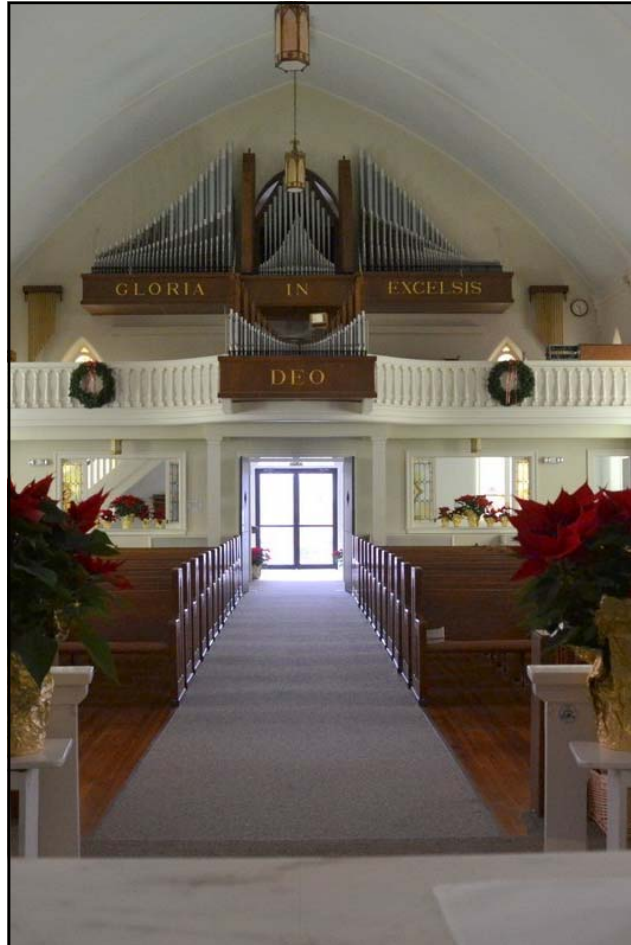
Contact: Linda Wiley, Director 860-649-8383

Manchester Area Conference of Churches (MACC)

MACC's mission is to provide food, clothing, shelter and advocacy for the unmet basic needs of people in our community. Established on January 19, 1973, Emanuel was a charter member of the Manchester Area Conference of Churches (MACC), which has grown to become Manchester's primary social services agency. MACC serves residents of the towns of Manchester and Bolton and is the largest private, nonprofit social services agency in the state located east of the Connecticut River. Currently, 36 area churches govern MACC policy. MACC employs a dedicated staff of professionals and relies on thousands of volunteers every year to fulfill its mission. Every day, 365 days a year MACC provides needed social services to the community.

The HGLHC East

The former MANA programs located in the Parish House are now under The Hartford Gay & Lesbian Health Collective (HGLHC). The HGLHC's mission empowers individuals of diverse sexual orientations, gender identities and gender expressions to lead healthy lives through the provision of health and support services, education and advocacy. The vision of the HGLHC will continually address, anticipate and respond to the comprehensive health needs of people of diverse sexual orientations, gender identities and gender expressions in Connecticut, while maintaining a financially stable and viable organization.



"...called, gathered, sent out into the world..."



Emanuel Evangelical Lutheran Church is a member of New England Synod of the
Evangelical Lutheran Church in America
God's work. Our hands.

